



**PROJECT COORDINATOR POSITION | PLANNER I
FEDERAL WAY**

Salary range DOE: \$60,000 to \$90,000

ESM Consulting Engineers provides a rewarding and professional work environment while offering planning, civil engineering, and surveying services in the Pacific Northwest. For over 30 years, ESM has been a leader in permitting and designing large master planned communities, residential plats, and a wide variety of commercial projects. We are the preferred consulting firm of many of the region's largest home builders, developers, and contractors. To maintain our leading edge, we hire people who are highly motivated, highly skilled, and who always get the job done right.

We are currently seeking an entry-level Project Coordinator/ Land Use Planner I to join our team in Federal Way. The ideal candidate will:

- Have 1-2 years' experience in Permitting/Land Use Planning or Construction Administration field.
- Coordinate submittal documents, maintain schedules and track project status.
- Research codes, design standards, and regulations in relation to development projects.
- Communicate confidently and effectively both verbally and in writing with peers and clients.
- Have a combination of schooling and/or work experience that demonstrates the foundational knowledge necessary to succeed in the position.
- Be highly organized, self-motivated, and a quick learner.
- Possess a valid Washington State Driver's License to perform site visits and attend meetings.
- The ability to provide AutoCAD and/or GIS assistance is a plus.

Above all else ESM Consulting Engineers is a close-knit team of professionals. The successful candidate will have a positive demeanor and be dedicated to the success of the team. In return for their dedication they can expect:

- Excellent benefits package
- Competitive Salary (DOE)
- Great opportunities for growth
- Fun office atmosphere
- Clear goals and responsibilities

Candidates who are invited to participate in an interview will be notified by phone or email.

E-mail resume and cover letter to: careers@esmcivil.com